

SWISS ANAESTHESIA TRAINEES COMMITTEE

BYLAW

Article 1. Name and function

1. The Committee carries the name: Swiss Anaesthesia Trainees Committee (SAT Committee).
2. The SAT Committee is a commission of the Swiss Society for Anaesthesiology and Perioperative Medicine (SSAPM) representing young anaesthesiologists and anaesthesiologists in training.

Article 2. Purpose

1. The purpose of the commission is:
 - a. To form a professional, scientific, and social network in which cooperation, exchange of knowledge and experience between anaesthesiology residents are encouraged.
 - b. To contribute to the development, shaping, and implementation of the post-graduate training program in Anaesthesiology and Perioperative Medicine according to the current and future needs of residents in Switzerland.
 - c. To encourage the participation of anaesthesiology residents in advanced training and further education at national and international events.
 - d. To ensure equity in training and career opportunities for all anaesthesiology residents in Switzerland.
 - e. To represent and give political weight to the voice of anaesthesiology residents within the SSAPM and other relevant organizations.
 - f. To collaborate with other young medical specialists' associations in Switzerland.
2. The SAT Committee aims at achieving these goals by:
 - a. Forming a network of local representatives of anaesthesiology residents.
 - b. Creating and maintaining communication channels that serve as a platform where anaesthesiology residents can find information and connect to others.
 - c. Collaborating with the SSAPM Executive Board and other relevant commissions to promote training, participation, and interests of anaesthesiology residents and give input on important issues within the training curriculum.
 - d. Organizing and/or promoting events where residents can meet and exchange training ideas, clinical and research tracks and enhance their scientific knowledge and skills.

Article 3. Financial frame

1. Membership to the SAT Committee is free of charge.
2. The SAT Committee does not have financial income nor undergoes commercial business.
3. All costs including expenditures or sources of income (donations, contributions, sponsoring, etc.) are managed directly by the financial department of the SSAPM following internal rules.
4. The SSAPM regulation on the reimbursement of expenses applies.

Article 4. SAT Committee structure

1. The SAT Committee constitutes itself and contains a minimum of three and a maximum of eight individuals.
2. The president is elected from all SAT Committee members and confirmed by the SSAPM Executive Board.
3. The SAT Committee members are appointed for a minimum of one year. Voluntary resignations are organized according to a schedule to make sure there is always a minimum of three members on the Committee.
4. In case the SAT Committee does not include the minimum of required members as pointed out in article 5, clause 1, the board remains unabatedly authorized. The SAT Committee should fill the vacant positions at the earliest convenience.
5. Vacancies on the SAT Committee are publicly announced.
6. In case two or more candidates are running for the same position, the remaining SAT Committee members must elect one.
7. At any time, SAT Committee members can be asked to resign or be dismissed by the majority of the SAT Committee or the SSAPM Executive Board in case valid reasons can be proposed.
8. The SAT Committee is authorized to appoint working groups and to assign certain rights and responsibilities to them. The SAT Committee can decide to change the tasks and organization of these groups.
9. The working language of the SAT Committee is English.
10. Dissolution of the SAT Committee can only be decided by a general vote of more than $\frac{3}{4}$ of members and by the SSAPM General Assembly.

Article 5. Membership

1. Members of the SAT Committee have to be active members of the SSAPM and:
 - a. Be medical graduates who started post-graduate training towards obtaining the specialist title in Anaesthesiology in Switzerland, irrespective of their current place of work, department, specialty, or countryOr
 - b. Hold a specialist title in Anaesthesiology (FMH title) obtained within the last 5 years in Switzerland.
2. Honorary members are proposed as such by the SAT Committee.
3. Membership ends in case of:
 - a. Resignation by the member
 - b. Resignation by the commission
 - c. Dismissal by the board
 - d. Death of the member

Article 6. SAT Committee sessions

1. The SAT Committee assembles in case the president or more than two SAT Committee members agree to do so.
2. The SAT Committee seats in person at least twice a year (one of which at the SwissAnaesthesia annual congress).
3. An agenda is drawn up for every sessions and minutes including the decisions taken are registered.

4. Sessions are chaired by the president or, in case of her/his absence, the nominated SAT Committee member.
5. Decisions are primarily taken by consensus; if necessary, a vote can be taken.

Article 7. Duty of information

1. At least once a year, the president of the SAT Committee informs the SSAPM Executive Board on the activities of the commission. This report is included in the SSAPM annual report.
2. If necessary, the president of the SAT Committee can present an oral report at the SSAPM General Assembly.

Article 8. Final provisions

1. Changes to the current bylaw may be proposed and submitted to a vote. Amendments require the approval of more than $\frac{1}{2}$ of the members of the SAT Committee and of the SSAPM Executive Board.
2. Further details concerning the internal organization of the SAT Committee are included in the appropriate documents.

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